

Buena Vista Township Fire District No. 1

Minutes of Meeting

September 09, 2025

The September 2025 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u>X</u>	Absent: <u> </u>
Randall J. Knapp, Jr.	Present: <u>X</u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u>X</u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u>X</u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u>X</u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Duke Levari and seconded by Mary-Ann Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: The Treasurer reported the following for August:

Deposits:

Checking account, 2nd Quarter Tax Levy	\$ 70,071.25
Operating savings account	None
Reserve savings account	None

Interest:

Checking account	\$ 8.92
Operating savings account	4.23
Reserve savings account	23.24

Ending Balance (including above deposits and interest):

Checking account (register balance)	\$ 255,501.23
Operating savings account	33,225.94
Reserve savings account	182,465.33

Bills: The following bills were presented for payment:

Atlantic City Electric	\$ 678.98
South Jersey Gas	37.80
Comcast - internet/phone	158.00
Comcast - cable	23.93
Impact Fleet/Mansfield Oil Co. - Truck fuel	200.34
T-Mobile- Inv. 982839172-26, Truck tablets internet	53.40
Tony D's Auto- Inv.3450, Pump Testing	1,275.00
Bank of America- P-card (Water Cooler)	126.78
Richland General Store, Building Maint.	50.94
MAB Cleaning- Inv.1393, August cleaning	375.00
Continental Fire & Safety-Inv. S2487, Turnout coat, pants	3,718.00
Primo Brands-Inv. 030687, Water cooler maint.	149.44
Total	\$ 6,847.61

A motion was made by Randall Knapp and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, R. Knapp - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: The injured firefighter from May 31, 2025 returned to full duty this past month.

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Siren repairs are still being made. It is believed to be the siren itself that needs to be fixed or replaced. The fire chief will seek quotes for the repair.

New Business: The cascade air bottles on 12-15 were hydro tested and placed back into service.

The Secretary reported a 100' length of 5" Supply line was broken at a fire this month and needs repair.

The Treasurer asked for an equipment list needed to equip the new firetruck for budget preparations. The truck committee agreed to obtain quotes for the equipment needed.

The transfer of capital outlay reserve funds into the Equipment Reserve Fund in accordance with the 2025 budget was discussed:

Resolution 2025-22: (Reserve for Capital Outlay) - A motion was made by Lynn Burshtin and seconded by Duke Levari to authorize the Treasurer to transfer \$45,534.00 to the Equipment Reserve Fund (Reserve savings account), as 2025 capital outlay reserve funds in accordance with the approved 2025 budget. Roll Call: L. Burshtin - Yes, R. Knapp- Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Mary-Ann. All members present voted in the affirmative. Meeting adjourned at 7:45 PM.

Respectfully Submitted: _____
Randall J. Knapp, Jr.
Secretary