

**Buena Vista Township Fire District No. 1  
Minutes of Meeting**

February 13, 2024

The February 2024 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u>     </u>
Randall J. Knapp Jr.	Present: <u>     </u>	Absent: <u> X </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u>     </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u>     </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u>     </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Duke Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for January:

Deposits:

Checking account	\$	None
Operating savings account		None
Reserve savings account		None

Interest:

Checking account	\$	6.74
Operating savings account		13.73
Reserve savings account		20.44

Ending Balance (including above deposits and interest):

Checking account (register balance)	\$	155,958.62
Operating savings account		108,096.53
Reserve savings account		160,913.31

A motion was made by A.J. Levari and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric -	\$	554.23
South Jersey Gas -		725.87
Comcast - Internet/phone bill		154.49
Comcast - Cable bill		20.07
Impact Fleet/Mansfield Oil Co. - January truck fuel		32.13
Bank of America - P-card - Office supplies		237.92
Continental Fire & Safety - Inv. P4896, R1267, R1261		1,634.10
DiVal Safety Equipment - Inv. 3419940, 3429140		2,220.00
Atlantic County Fire Chiefs Assoc.- Inv. 2024-029		20.00
Atlantic County Firefighters Assoc.- Inv. 2024-028		100.00
MAB Cleaning Service - Inv. 1352 1354		375.00
Reel Fire Protection- Inv. 69204		48.00
Richland General Store- Inv. 2401-208142, Building Maintenance		19.96
South Jersey Welding Supply- Inv. 1735462, Oxygen Tanks		60.69
T- Mobile- Inv. 982839172-19, Internet for trucks tablet		33.60
V.E. Ralph & Son Inc.- Inv. 465129, AED Pads		67.14
Vineland Environmental Laboratories LLC- Inv. 111736, Drinking water test		375.00

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Total:       \$ 6,678.20

A motion was made by A.J. Levari and seconded by Mary Ann Micheletti to pay all bills. Roll Call: L. Burshtin - Yes, R. Knapp - Absent, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: The Chairman reported the American Rescue Plan grant is still under review.

New Business: The 2024 MVR forms have all been submitted to the township and approved.

The Secretary created an updated radio inventory with their serial numbers and locations.

Engine 12-10 had check engine light on and was low on coolant, mechanic will repair it.

Trucks need to have six bank portable radio chargers installed.

Member injury report has been completed and submitted.

Correspondence: None

Public Comments: None

The Secretary announced that the 2024 annual election will be held on Saturday, February 17, 2024 from 2:00 PM until 9:00 PM in accordance with law. Two Commissioner positions for a full term of three years will be up for election (the term of office for Lynn Burshtin and Andrew J. Levari, III. are expiring).

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Mary-Ann. All members present voted in the affirmative. Meeting adjourned at 8:05 PM.

Respectfully Submitted: \_\_\_\_\_  
Randall J. Knapp  
Secretary